

MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, MARCH 11, 2025 AT 1:00 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Frederic M. Umame
Secretary Jodi Morales

Commissioners Jose M. Araujo, Michael J. Coppotelli, Gino A. Marmorato, Frank R. Seddio, Simon Shamoun, *Michele A. Sileo, Keith Sullivan

Michael J. Ryan, Executive Director
Vincent M. Ignizio, Deputy Executive Director
Georgea Kontzamanis, Operations Manager
Michael D. Corbett, Administrative Manager
Kenneth Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners
Grace Pyun, General Counsel
Raphael Savino, Deputy General Counsel
Sherwin Suss, Agency Chief Contracting Officer

*Commissioner Sileo appeared remotely, but not at a publicly accessible location, and therefore did not cast any votes.

Michael J. Ryan, Executive Director, opened the meeting by introducing the staff, including the newly appointed General Counsel, Grace Pyun, who started this week, and officially welcomed her to the Board.

Mr. Ryan added Item #4, the Report of the Finance Committee, to the meeting agenda and then proceeded with Item #1, the approval of the minutes from the February 25, 2025, Commissioners Meeting.

Hearing no objections or amendments, the minutes of the February 25, 2025 Commissioners Meeting were adopted.

Mr. Ryan continued with Item #2 of the meeting agenda, the 2025-2026 Poll Site Designation Report, and then turned the meeting over to the Legal Department, noting that he expects Mr. Savino will handle the matter for this first meeting.

Mr. Savino addressed the Commissioners and stated that, pursuant to Election Law § 4-104, the Board must approve a list of designated poll sites each year. The lists, which were previously shared with the Commissioners for their respective boroughs, are now being presented for approval of the selected sites for all boroughs by the full Board.

President Umare explained for those who are new Commissioners, this list is important because, in the event that someone refuses to be used as a poll site, this designation provides the Board with the authority to apply some pressure. President Umare continued, saying, that is one of the reasons why we do this, and it becomes very important. Often, there are places which we do not end up using, and while we are limited to the list, we do not have to use all of the locations that are on the list.

President Umame moved to adopt the Five Borough 2025-2026 Poll Site Designations. The motion was seconded by Secretary Morales, with one abstention from Commissioner Sileo, the motion was adopted unanimously.

Mr. Ryan continued with Item #4 of the meeting agenda, the Report of the Finance Committee. He requested that Sherwin Suss, the Agency Chief Contracting Officer, join the staff at the table to present the two items.

Mr. Suss presented the following items:

Natale Group LTD

This is the contract for rental of tables, chairs and fans used at early voting and election day poll sites and poll worker training sites. This contract was obtained through the Competitive Sealed Bid best value method. The solicitation was sent to the current vendor and those that had expressed prior interest in providing this service as well as advertised in the City Record. The Board received 3 bid submissions. A committee of experienced Board staff reviewed the submissions and visited the warehouses of the bidders. The initial highest rated vendor withdrew their bid submission as they did not feel they could obtain the needed tables and chairs in a timely manner to fulfill the contract. The next highest rated vendor was selected. This is a

four-year contract with a two-year renewal at the option of the Board. The total not to exceed amount of the four-year contract is \$3,311,030.

President Umane stated that the Finance Committee recommends the adoption of this contract, noting that no motion is required since it is a committee recommendation.

First Class Car and Limousine

This is a contract to provide car service for Board staff on election day and election related activities (taking staff home the day before with election supplies, checking delivered election equipment at poll sites and visiting nursing homes). This contract was obtained through the Competitive Sealed Bid best value method. The Solicitation was sent to the current vendor and those that expressed prior interest in providing this service as well as advertised in the City Record. A mandatory pre bid conference was conducted during which 4 vendors attended. The Board received 2 bid submissions. A committee of experienced Board staff reviewed the submissions and rated the two vendors. The highest rated vendor was selected. This vendor has been providing this service for the last 10 years. This is a four-year contract with a two-year renewal at the option of the Board. The total not to exceed amount of the four-year contract is \$6,686,800.

President Umame stated that the Finance Committee also recommends the adoption of this contract to the full Board.

President Umame stated that the full Board should approve both contracts as a package. Hearing no objections or abstentions, the contracts were adopted by the full Board of Commissioners.

Mr. Ryan acknowledged Commissioner Sullivan, who joined the meeting during the Finance Committee Report, and is in attendance today from the Queens Office with Commissioner Araujo.

Mr. Ryan suggested to set the next meeting date for Tuesday, April 1, 2025, noting that next Tuesday, March 25, 2025, is the date of the Special Election in the 44th Council District in Kings County.

Commissioner Coppotelli moved to schedule the next meeting for Tuesday, April 1, 2025, and convene an Executive Session for personnel matters. Secretary Morales seconded the motion, which was adopted unanimously.

Following the Executive Session the open meeting resumed.

Mr. Ryan stated that there were six matters that were decided in the Executive Session that will be included in the minutes, as is required by law.

The meeting was adjourned.

The next stated meeting of the Commissioners of Elections is scheduled for Tuesday, April 1, 2025 at 1:00 P.M.