

MEETING OF THE COMMISSIONERS OF ELECTIONS  
IN THE CITY OF NEW YORK  
HELD ON TUESDAY, DECEMBER 7, 2021 AT 1:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, COMMISSIONERS' HEARING ROOM  
NEW YORK, NY 10004

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PRESENT:           President Frederic M. Umane  
                      Secretary Rodney L. Pepe-Souvenir

Commissioners Michael J. Coppotelli, Jenny Low, Gino A. Marmorato, Simon Shamoun, Patricia Anne Taylor

Michael J. Ryan, Executive Director  
Georgea Kontzamanis, Operations Manager  
Wilma Brown Phillips, Administrative Manager  
Hemalee J. Patel, General Counsel  
Raphael Savino, Deputy General Counsel  
Sherwin Suss, Agency Chief Contract Officer, Procurement  
Kenneth Moltner, Counsel to the Commissioners  
Steven B. Denkberg, Counsel to the Commissioners

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President Umane called the meeting to order at 1:39 P.M.

Mr. Ryan added the Commissioners' Finance Committee Report and Executive Session for personnel to the agenda.

Commissioner Marmorato moved to adopt the November 23, 2021 and November 30, 2021 Commissioners' Meeting Minutes. Commissioner Coppotelli seconded the motion, which was unanimously adopted.

President Umare presented the Commissioners' Finance Committee Report. The Commissioners' Finance Committee met with Mr. Suss and unanimously recommended to adopt the following contracts:

1. Know Ink LLC – This company provides the support and maintenance for the electronic Poll Pads used for all elections, and the Ballot on Demand (BOD) printers used during Early Voting. The support covers assistance during Early Voting and Election Day, consists of configuring elections and the voter data, and programming the Poll Pads. This is a request to initiate the two (2) year renewal option in the current contract. This renewal contract amount has been calculated with the expansion by the Board to 200 Early Voting sites. The not to exceed amount of this renewal contract is \$15,715,956. The full Board of Commissioners unanimously adopted the contract;
2. Sage Smith – This company provides maintenance and support to many important Board operating systems. These include S-Elect 7 inventory, management and call center, Election Day Worker (manages application processing, class sign-ups, availability

confirmations and communications), Election Responder (problem ticketing system), Election Insite (poll worker tracking for coverage, check-ins and stand-bys), Election Budget (manager orders and invoice processing), and Poll Site Locator. This is a request to initiate the two (2) year renewal option in the current contract. The not to exceed amount of this renewal contract is \$2,348,000. The full Board of Commissioners unanimously adopted the contract; and

3. N-Tier Technology – This company provides maintenance and support to the software applications for the Board’s AVID voter registration system, online absentee requests and absentee ballot application processing. This is a request to initiate the two (2) year renewal option in the current contract. The not to exceed amount of this renewal contract is \$3,964,500. The full Board of Commissioners unanimously adopted the contract.

President Umane moved to convene an Executive Session for personnel matters. Commissioner Coppotelli seconded the motion, which was unanimously adopted.

Following Executive Session, the open meeting resumed. There were no matters to report.

The meeting was adjourned.

The next stated meeting of the Commissioners is scheduled for Tuesday, December 14, 2021 at 1:30 P.M.