

MEETING OF THE COMMISSIONERS OF ELECTIONS  
IN THE CITY OF NEW YORK  
HELD ON TUESDAY, JUNE 7, 2016  
AT 1:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, COMMISSIONERS' HEARING ROOM  
NEW YORK, NY 10004

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PRESENT: Secretary Frederic M. Umame

Commissioners Jose Araujo, John Flateau, Maria R. Guastella, Lisa Grey,  
Michael Michel, Michael A. Rendino, Alan Schulkin, Simon Shamoun

Michael J. Ryan, Executive Director  
Dawn Sandow, Deputy Executive Director  
Pamela Perkins, Administrative Manager  
Georgea Kontzamanis, Operations Manager  
Steven H. Richman, General Counsel  
Raphael Savino, Deputy General Counsel  
Valerie Vazquez-Diaz, Director, Communications & Public Affairs  
Nina M. Crispino, Director, Personnel  
John Naudus, Manager, Electronic Voting Systems  
Kenneth Moltner, Counsel to the Commissioners  
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Anna-Maria Thomas  
Amanda Melillo, CFB  
Kate Doran, LWVNYC  
Henry Frank  
A.B.C. Britton, K.L.C. GOP  
Cathy Gray  
Katherine Loving, CFB  
E. Cuesta  
Ramon Hernandez

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Secretary Umame called the meeting to order at 1:47 P.M.

Secretary Umame announced that President Perez resigned from the Board yesterday as she is a candidate for Civil Court Judge in the Bronx. On behalf of the Commissioners, Secretary Umame thanked Bianka Perez for her service and professionalism as Commissioner and President of the Board.

Secretary Umame opened up the nominations for President for 2016. Commissioner Schulkin moved to nominate Commissioner Guastella to serve as President for 2016. Commissioner Araujo seconded the motion, which was unanimously adopted. President Guastella thanked Bianka Perez for her service to the Board and wished her well with her upcoming endeavors.

Commissioner Schulkin moved to adopt the minutes for the May 24, 2016 meeting. Commissioner Flateau seconded the motion, which was unanimously adopted.

In Mr. Sattie's absence, Mr. Ryan reported on the June 28, 2016 Federal Primary Election ballot amounts. Mr. Sattie's recommendation is to print ballots for 65% of the total registered Democrats in the Districts that have Primary Elections, and 100 affidavit ballots and envelopes per

Election District. Mr. Ryan noted that the amount recommended is the minimum order for a Presidential Primary Election. Commissioner Araujo raised concerns about the amount. Mr. Denkberg recommended ordering more ballots for the Districts with hot contests. Secretary Umame recommended printing 85% of the total registered Democrats ballots for the highly contested race in the 13<sup>th</sup> Congressional District in Manhattan and 125 affidavit ballots and envelopes per Election District. Commissioner Araujo recommended printing ballots for 85% of the total registered Democrats and Republican ballots for the highly contested race in the 3<sup>rd</sup> Congressional District and 125 affidavit ballots and envelopes per Election District. Secretary Umame moved to adopt the recommendation to print ballots for 65% of the total registered Democrats in the Districts that have Primary Elections, and 100 affidavit ballots and envelopes per Election District, with the exception of the 13<sup>th</sup> and 3<sup>rd</sup> Congressional Districts in which 85% will be printed for the total registered Democrats and 125 affidavit ballots and envelopes per Election District. Commissioner Schulkin seconded the motion, which was unanimously adopted. Commissioner Araujo requested for copies of the sample ballot layouts for the Ballot Committee to review. Mr. Naudus reported that he will provide each Commissioner with hard copy sample ballot layouts.

Mr. Ryan reported on the Reform Party Plan for the June 28, 2016 Primary Election for Manhattan, Brooklyn, Queens and the Bronx. Each Borough Committee previously approved their borough's plan. President Guastella moved for the full Board to adopt the Borough Committees' Reform Party Plan for the June 28, 2016 Primary Election. Commissioner Flateau seconded the motion, which was unanimously adopted.

President Guastella recognized Katharine Loving, a representative of the NYC Campaign Finance Board, who requested for a copy of the Reform Party Plan.

Mr. Ryan reported that the Reform Party Plan will be posted on the Board's website and Ms. Vazquez will be issuing a press release as well.

Mr. Naudus presented the Revised Canvass Procedures which were circulated two (2) weeks ago. Copies of the revised procedures were distributed. Mr. Naudus reported that there were two (2) minor changes to the language concerning the void affidavit tracking and all references to it based on the changes the Candidate Records Unit is making to S-Elect system, and the process of delivering the XML file to the General Office from the Borough Office. President Guastella moved to adopt the Revised

Canvass Procedures as submitted. Commissioner Schulkin seconded the motion, which was unanimously adopted.

Mr. Richman presented the Draft Independent Nominating Petition Filing Calendars for Federal, State and Local Offices for the November 2016 General Election. Copies of the draft calendars were distributed. Mr. Richman recommended for the Commissioners to schedule the Hearings on Federal Office Independent Nominating Petition matters on Tuesday, August 16, 2016 at 1:30 P.M. and the Hearings on State and Local Office Independent Nominating Petition matters on Tuesday, September 6, 2016 at 1:30 P.M. It was noted that the schedule can change if necessary. Secretary Umane moved to adopt the Independent Nominating Petition Filing Calendars for Federal, State and Local Offices for the November 2016 General Election as submitted. Commissioner Schulkin seconded the motion, which was unanimously adopted. Mr. Richman noted that the adopted Calendars will be posted on the Board's website.

Ms. Vazquez distributed copies of the vendor's options for the campaign branding and public ads for poll worker recruitment to be used for the background on the Board's website and for interior car cards in

buses and trains. Mr. Ryan noted that the buttons on the website were enlarged to make it easier for voters to navigate and two (2) logo designs were developed; one design contains photographs of people and one design contains the City's skyline. Secretary Umame recalled the Board's old logo with the statement, "Vote or Liberty is History." Mr. Ryan noted that the website design can be rotated if requested. Secretary Umame inquired about the funding and where the ads will be placed. Ms. Vazquez reported that it is \$450,000 for a total of 7,000 interior train and bus car cards citywide. The poll worker recruitment ad will be placed in 4,000 trains citywide which includes the Staten Island Railway, and 3,000 buses citywide. The campaign will run for eight (8) weeks starting on July 4, 2016. Commissioner Flateau requested for the Board's main toll free telephone number, 866-VOTE-NYC, to be added. Commissioner Shamoun noted that the current ad does not mention the Board and requested to add "Board of Elections." President Guastella requested for the changes to be made and tabled the item until next week.

Commissioner Araujo noted that former Commissioner Perez served on the Personnel Committee and there is a vacancy to be filled. President Guastella volunteered and was appointed to serve on the Personnel Committee.

President Guastella recognized Kate Doran, a representative of the League of Women Voters, who inquired about the status of the Mayor's \$20 million proposal for the Board.

Mr. Ryan reported that all voters in Brooklyn who were subject to the June 18, 2015 and July 15, 2015 purges have been reactivated and will appear in the June 28, 2016 Federal Primary Election poll list books.

President Guastella moved to convene an Executive Session for purposes of personnel matters. The motion was seconded and unanimously adopted.

Following Executive Session, the open public meeting resumed.

President Guastella reported that the Commissioners passed a Resolution - Be it resolved, that meetings between Board of Elections Commissioners of the same Party or of different Parties constitutes meetings for the purpose of Election Law, Section 3-208.

Mr. Ryan reported the following actions that were taken in Executive Session:

- I. The Commissioners appointed Salvatore Barrera as the Acting Chief Clerk, and Daniel Ortiz as the Acting Deputy Chief Clerk of the Brooklyn Office, retroactive to the Sunday following the date of the suspension of the respective individual;
- II. The Commissioners ratified the decision of the Brooklyn Executive Committee to grant an advance of 70 hours of discretionary time for Elizabeth Ronchetti, an Administrative Assistant in the Brooklyn Office;
- III. The Commissioners granted an advance of 70 hours of discretionary time for Sheryl Logan, an Administrative Assistant in the Manhattan Office. Ms. Logan has been employed for more than 10 years;
- IV. Joseph Cintron, a Voting Machine Technician in the Queens Voting Machine Facility, is qualified for any annual salary adjustments that are available for that position. It was noted that Commissioner Michel was not present in the room during the deliberations for the vote on this matter;



V. The Commissioners authorized the Executive Director to communicate with the NYC Conflicts of Interest Board with respect to a reasonable accommodation under the Americans with Disabilities Act for Sheila Del Giorno, Chief Clerk of the Staten Island Office.

The next stated meeting of the Commissioners will be held on Tuesday, June 14, 2016 at 1:30 P.M.