

MEETING OF THE
COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, MAY 13, 2014
AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Gregory C. Soumas
 Secretary Michael Michel

Commissioners Jose Araujo, Ronald Castorina, Julie Dent, Maria R.
Guastella, Michael Rendino, Frederic M. Umane

Michael J. Ryan, Executive Director
Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
Steven H. Richman, General Counsel
Valerie Vazquez, Director, Communications & Public Affairs
Nina M. Crispino, Director, Personnel
Kenneth Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Alex Fisher, OPA
 Kate Doran, LWV
 Victor Jordan
 Cathy Gray
 Carolyn Sheehan, DOI
 Katharine Loving, CFB
 Bernard Milowitz
 B. Taylor
 Rachel Fauss, Citizens Union
 Alan Flacks, Member of NY County Democratic Committee

President Soumas called the meeting to order at 1:30 P.M.

Secretary Michel moved to approve the minutes for the May 6, 2014 meeting. Commissioner Araujo seconded the motion, which was unanimously adopted.

Bruce Yaegar, a representative of KRONOS, conducted a presentation on the KRONOS Time System. Copies of his report were distributed to the Commissioners. Mr. Yaegar summarized the KRONOS Report. After the presentation was concluded, there was a Q&A Session regarding KRONOS.

Mr. Sattie reported on the amount of ballots to order for the June 24, 2014 Federal Primary Election. Copies of his memorandum were distributed to the Commissioners. Mr. Sattie recommended for the Board to order poll site ballots for 65% of the registered voters for all Election Districts that have a 2014 Federal Primary Election, and 100 Affidavit ballots per Election District. This represents a 10% reduction in poll site ballots ordered for the 2012 Federal Primary Election. President Soumas moved to authorize Mr. Sattie to order poll site ballots for 65% of the registered voters for all Election Districts that have a Federal Primary Election, and 100 Affidavit ballots per Election District, on a contingency basis. The Board could print an additional 10% of ballots, if necessary.

Commissioner Dent seconded the motion. Before a vote was taken, there was discussion.

President Soumas noted that Commissioners Guastella and Castorina joined the meeting.

President Soumas moved to amend his previous motion to authorize Mr. Sattie to order poll site ballots for 65% of the registered voters for all Election Districts that have a 2014 Federal Primary Election, plus 100 Affidavit ballots per Election District, and to order ballots for 75% of the registered voters for the 13th Congressional District. Commissioner Dent seconded the motion, which was unanimously adopted.

President Soumas recognized Alex Camarda, a representative of Citizens Union, who supports lower amount of ballots to be printed which reduces costs.

Commissioner Dent requested to discuss a Brooklyn personnel matter in Executive Session.

Mr. Ryan provided an update on the firmware for the ES&S Voting

System. Copies of the ES&S Summary Report were distributed to the Commissioners. Mr. Ryan reported that the Board has worked with the State Board and ES&S on firmware enhancements. There are significant enhancements to the DS200 as follows:

- Enhanced Ballot Handling – Significantly reduces ballot jams by parking the ballot before it leaves the second sensor. It adapts easily to ballots entered too slowly or too soon. Makes more attempts to read a ballot that is entered too slowly before generating an error message.
- Improved Tape Recording and Log Messages – Makes tape reports easier to read and faster to print.
- Optional Use of Backup Memory Device – The DS200 captures the backup data after closing the polls, even if the memory device was unable to be installed before that time. If a poll worker pulls the PMD too soon, it will write to the Backup PMD.
- Reduced Wait for Election Results – Poll workers can remove the Primary PMD from the DS200 once the polls have been closed and reports have been generated electronically, but before the reports are printed. This will create substantial speed increase on Election Night.

Mr. Ryan reported that these enhancements are ready for the 2014 June

Federal Primary Election. The State Board certified these enhancements last week. Commissioner Umane recommended updating the Poll Worker Manual to reflect these enhancements. Mr. Ryan reported that an email and U.S.P.S. regular mail with "Special Instructions" will be sent to AD Monitors. Mr. Ryan reported that the system will not change for the poll workers. The NYPD was also given this information and they will be provided with laminated information cards.

Mr. Ryan noted that the Board was given presentations by CityTime and KRONOS time keeping systems, and requested approval to move forward with one (1) of the systems. Mr. Ryan recommended implementing CityTime because of the financial aspect. President Soumas moved to implement CityTime as the time keeping system for the Board. Commissioner Umane seconded the motion, with Secretary Michel opposing. The motion was adopted. Commissioner Castorina noted that he was concerned about potential staff lateness issues due to waiting in line to clock-in at these new hand scanning devices, and recommended for an email to be sent to the Chief Clerks and Deputy Chief Clerks so they can notify their staff to arrive earlier to work. Mr. Ryan reported that there will be a memo to staff and there will be training by CityTime. Now that the system is approved, Mr. Ryan will communicate back with CityTime to

discuss the various time keeping devices for implementation and the Commissioners will be informed. Commissioner Castorina requested to partake in the CityTime meetings. Mr. Ryan noted that all Commissioners can participate in the CityTime meetings.

President Soumas moved to convene an Executive Session for purposes of personnel. Commissioner Umane seconded the motion, which was unanimously adopted.

Following Executive Session, the open public meeting resumed and President Soumas reported the following action taken in Executive Session:

- I. The Commissioners granted an advance of 66 hours of sick leave time to Laurie Cachia, a Republican Clerk in the Staten Island Office, to be used as needed due to illness in her family. It will be deducted as she accumulates time. This advance of time complies with the appropriate City rules and regulations.

President Soumas recognized Alan Flacks, a member of the public, who reported that there is an error in the League of Women Voters' "They Represent You" guidebook.

President Soumas moved to adjourn the meeting. Commissioner Umane seconded the motion, which was unanimously adopted.

The next stated meeting of the Commissioners will be held on Tuesday, May 20, 2014 at 1:30 P.M.