

MEETING OF THE
COMMISSIONERS OF ELECTIONS
HELD ON TUESDAY, MARCH 1, 2011
AT 1:30 P.M.
42 BROADWAY, 6th FLOOR COMMISSIONERS' ROOM
NEW YORK, NY 10004

PRESENT: President Juan Carlos "J.C." Polanco
Secretary Gregory C. Soumas

Commissioners Araujo, Barrera, Dent, Schacher, Stupp, Sipp, Umane

Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
Steven H. Richman, General Counsel
John Owens, Director, Campaign Finance Enforcement
John Ward, Finance Officer
Dorothy Delayo, Director, Personnel
Valerie Vazquez-Rivera, Director, Public Affairs and Communications
Steve Ferguson, Director, MIS
Charles S. Webb, III, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Marjorie Shea, Women's City Club
Jerry Koenig
Kate Doran, LWV
Teresa Hommel, Wheresthepaper.org
John D. Smith
Alan Flacks, Member of NY County Democratic Committee

President Polanco called the meeting to order at 1:40 P.M.

Commissioner Araujo moved to approve the minutes of the
January 4, 2011 and January 11, 2011 meetings. Commissioner Stupp

seconded the motion, which was adopted unanimously.

Mr. Ferguson reported that he met with representatives from the Department of Information Technology and Telecommunications (DOITT) and NYC Council Member Gale A. Brewer regarding posting sample ballots on the website. They discussed the information that is needed to start this project. The DOITT representatives requested the amount of ballot styles and the size of the images that would be required. Commissioner Umane asked if there will be flexibility of the sample ballot size on the website. Mr. Ferguson replied that there will be an option to increase the image size. Secretary Soumas was concerned that might be an issue when the voters go to the poll site and see that the font on the ballot is small. He suggested a disclaimer to be posted on the Board's website. Mr. Ferguson stated that there will be several meetings concerning this project and he will keep the Commissioners updated. The tentative completion date for this project will be prior the 2011 Primary Election.

President Polanco noted that Commissioner Sipp joined the meeting.

Mr. Ward presented the Vacancy Report dated March 1, 2011. A copy of the report is in the agenda.

Mr. Ward presented the Periodic OTPS Report and FY 2011 Year to Date Expenditures Report to the Commissioners. He distributed copies of the reports to the Commissioners.

Mr. Ward presented the FY11 Adopted Budget FY12 OTPS Departmental Estimates Report to the Commissioners. He distributed copies of the report to the Commissioners.

President Polanco recognized Alan Flacks, a member of the public, who requested copies of the distributed reports. Mr. Richman stated that Mr. Flacks can submit a FOIL request to the Board for said documents.

President Polanco recognized Jerry Koenig, a member of the public, who stated that this upcoming election will be a low voter turn-out. He suggested for the Board to deploy less ballots and voting equipment to save funds. Commissioner Dent thanked Mr. Koenig for his input. She reported that Ms. Sandow and Ms. Perkins are currently developing a plan to reflect his suggestion.

Commissioner Dent asked Ms. Delayo if she received any new resumes as it relates to the position of the Executive Director. Ms. Delayo

replied no.

Ms. Sandow reported that Executive Management and the EVS Department staff had a meeting with the New York City Police Department (NYPD) regarding election night results reporting. She reported that the NYPD had a lot of ideas and suggestions. Ms. Sandow stated that MIS staff will be going to NYPD's One Police Plaza tomorrow to meet with their staff. Ms. Sandow stated that they are working on an easier election night results reporting and closing procedures. Commissioner Stupp applauded Executive Management and the NYPD for making these changes which will greatly help the Board in future elections.

Ms. Sandow reported that there is an election in Miami County on March 15, 2011. The county has 1.2 million registered voters and 800,000 poll sites which is equivalent to Kings County. On election night, their poll workers deliver the PMDs to regional collection locations throughout the county. The results are read from the PMDs and the unofficial results are released to the media periodically throughout the night. Ms. Sandow asked the Commissioners if they were interested in viewing Miami County's election night process. She recommended sending two (2) Board staff members.

Commissioner Dent requested to discuss a Brooklyn personnel matter in Executive Session.

President Polanco requested to discuss a Bronx personnel matter in Executive Session.

Ms. Delayo requested to discuss a personnel matter in Executive Session.

President Polanco moved to convene an Executive Session to discuss personnel matters. Commissioner Barrera seconded the motion, which was adopted unanimously.

Following the Executive Session, the open public meeting resumed and President Polanco reported the actions that were taken in Executive Session:

- I. The Commissioners appointed Nina Crispino as a Permanent Clerk in the Bronx Borough Office with an annual salary of \$33,942, effective January 31, 2011, which was Evelyn Tannenbaum's last day on payroll.
- II. The Commissioners approved the new questionnaire for

temporary employees.

President Polanco moved to adjourn the meeting. Commissioner Umame seconded the motion, which was adopted unanimously.

The next stated meeting of the Commissioners is scheduled for Tuesday, March 8, 2011 at 1:30 P.M.