

MEETING OF THE FINANCE COMMITTEE  
HELD ON TUESDAY, JUNE 15, 2010  
AT 3:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, CONFERENCE ROOM  
NEW YORK, NY 10004

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P R E S E N T: President Julie Dent  
Secretary Juan Carlos "J.C." Polanco

Commissioners Barrera and Soumas

Pamela Perkins, Administrative Manager  
Valerie Vazquez-Rivera, Director, Communications  
John O'Grady, Chief, Voting Machine Technician  
Stewart Liberman, Agency Chief Contract Officer  
Gwendolyn Youngblood, Deputy Agency Chief Contract Officer

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Secretary Polanco called the meeting to order at 3:30 P.M.

Ms. Vazquez-Rivera requested approval from the Commissioners to authorize the use of car service for the ten (10) Board staff members that will be serving as the talent for the poll site photo shoot. The photo shoot they are scouting is in Floral Park, Queens and will be from 8:00 A.M. to 6:00 P.M. The cost will be \$40 per car ride. It was noted that the original cost of the photo shoot was budgeted for \$60,000, but Ms. Vazquez-Rivera and her team got the photographer for \$14,000 because the Board is using

an existing poll site instead of studio space. Commissioner Barrera inquired about the cost. Ms. Vazquez-Rivera replied that the cost will be less than \$500. Secretary Polanco moved to approve the use of car service as presented. Commissioner Barrera seconded the motion, which was adopted unanimously. The Executive Committee approved the request as well. It was noted that this matter will be presented to the full Board next week to ratify the actions taken by the Commissioners' Finance Committee and Executive Committee.

Mr. O'Grady reported that as directed by the Commissioners from last Tuesday's meeting, he moved forward with site visits to the trucking vendors for both Poll Site Voting Systems (PVS) and mechanical voting machines. He stated that he emailed Executive Management last Friday on his findings and the best combination for both contracts. Executive Management forwarded Mr. O'Grady's email to the Commissioners' Finance Committee. Mr. O'Grady requested approval of the contracts from the Commissioners. Commissioner Soumas inquired how many contracts were there. Mr. O'Grady replied that there were nine (9) Poll Site Voting System Trucking Transportation contracts. Commissioner Soumas inquired if they were all qualifying bids. Mr. O'Grady replied yes. Commissioner Soumas inquired who reviewed the nine (9) contracts. Mr.

O'Grady replied himself, Stewart Liberman, Gwendolyn Youngblood, Pranvera Kote and Valerie Foster-Byer. Commissioner Soumas inquired if Mr. Liberman approved the contracts. Mr. O'Grady replied yes. Commissioner Soumas requested to speak with Mr. Liberman. Ms. Perkins called for him to attend the meeting. Mr. Liberman and Ms. Youngblood joined the meeting. Commissioner Soumas inquired about the process of the contracts. Ms. Youngblood explained the Competitive Sealed Bid procurement process of the trucking contracts to the Commissioners. Mr. O'Grady stated the classes. Commissioner Soumas asked Mr. O'Grady if the Commissioners should approve his recommendation. Mr. O'Grady stated yes and added that the total amount of the contracts is \$22,064,000.60. Commissioner Soumas moved to approve Mr. O'Grady's request. Secretary Polanco seconded the motion, which was adopted unanimously.

Mr. O'Grady requested approval on the back-up mechanical voting machine contracts. The contract is for the SHOUP machines in the event the Board needs them. Ms. Youngblood explained the contracts to the Commissioners. The back-up mechanical contract is for two (2) years and she noted that the PVS contract is for four (4) years. Mr. O'Grady stated the classes. Commissioner Soumas asked if these contracts passed the

vendex screening process and if the Commissioners should approve his recommendation. Mr. O'Grady replied yes. Commissioner Soumas moved to approve Mr. O'Grady's request. Secretary Polanco seconded the motion, which was adopted unanimously.

It was noted that these matters will be presented to the full Board next week to ratify the actions taken by the Commissioners' Finance Committee and Executive Committee.

Commissioner Soumas thanked the staff for a thorough presentation.

Secretary Polanco adjourned the meeting.