

MEETING OF THE FINANCE COMMITTEE
HELD ON TUESDAY, FEBRUARY 2, 2010
AT 3:00 P.M.
42 BROADWAY, 6th FLOOR EVS CONFERENCE ROOM
NEW YORK, NY 10004

P R E S E N T: Secretary Juan Carlos "J.C." Polanco

Commissioners Barrera, Soumas, and Umane

Marcus Cederqvist, Executive Director
George Gonzalez, Deputy Executive Director
Pamela Perkins, Administrative Manager
Steve Ferguson, Director, MIS
John O'Grady, Chief, Voting Machine Technician

Secretary Polanco called the meeting to order at 3:00 P.M.

The Chief Voting Machine Technician distributed a copy of a contractor pricing chart to the Commissioners. He requested to proceed with the following contracts via the competitive sealed bid procurement method:

- Transportation of Mechanical Voting Machines and Equipment -
This contract is for the transport of the lever machines and Ballot Marking Devices (BMDS) to poll sites. The four (4) year contract term would be July 1, 2010 through June 30, 2014. It

will be utilized only in the event that the Board was unable to implement the new PVS, in which the Board would be required to use the lever machines and BMDs as a contingency plan to conduct elections. Mr. O'Grady presented to the Finance Committee the projected cost of the transportation of the mechanical voting machines contract based on the cost of the Board's current contract.

- Transportation of Poll Site Voting Equipment – This is a contract to transport the new Poll Site Voting Equipment to poll sites. The contract term would be July 1, 2010 through June 30, 2014.

Secretary Polanco requested that in the future a presentation for the Finance Committee should have a written summary memorandum.

Commissioner Umame moved to approve Mr. O'Grady's request to proceed with the two (2) contracts. Commissioner Soumas seconded the motion, which was adopted unanimously.

The Director of MIS stated that the Board's Print Shop produces large volumes of regular weekly mail, Party Enrollment Books for all political

parties, street finders, National Change of Address (NCOA) Notices and counter copies. All of these items were produced on schedule despite the heavy demands of the 2008 election cycle. The Poll List Books for Special Elections are also produced in-house by the Print Shop. The MIS Department and the Print Shop meet regularly with Xerox Business Systems (XBS), the equipment vendor. Mr. Ferguson requested funding for an existing Xerox contract for the Print Shop for the amount of \$1,450,000. The contract runs through October 31, 2011. There was a two (2) year extension of the term, but no increase in funding was requested at the time of the extension. Commissioner Umame moved Mr. Ferguson's request to fund the existing Xerox contract. Commissioner Soumas seconded the motion, which was adopted unanimously.

Secretary Polanco adjourned the meeting of the Finance Committee.