

## The Board of Elections in the City of New York

## **Canvass/Recanvass Procedures**

## **Glossary Section**

## **Revision History:**

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Glossary of Terms	
Assembly District (AD)	The specific geographic area represented by a member of the State Assembly.
AutoMARK BMD	The AutoMARK BMD, referred to as the BMD (Ballot Marking Device) – is a system used to mark ballot selections of voters who are visually impaired, have a disability, or who are more comfortable using an alternative language.  The BMD does not record votes. The optical scanner records the vote when it accepts the marked ballot.
Ballot Kind	The Board has more than one type of ballot based on the voter registration list. Absentee, Military, Affidavit, Presidential, and Federal are examples of ballot kinds used to record votes cast for an election contest.
Bipartisan	Representation of major political parties. In New York there are currently two: Democrat and Republican.
Central Ballot Scanning and Tabulation Systems	A system that scans ballots, records results, and produces reports with the vote counts per contest for an election.
Central Election Management System	The Board's computerized central repository that holds all election data. This system is S-Elect or its successor.
Canvass	The counting and verification of election results.
Canvass/Recanvass Location	The workspace designated by the Chief, Deputy, or their designees to complete the canvass and recanvass activities.

Glossary of Terms	
Cross Endorsement	Multiple votes for the same candidate endorsed in more than one political party for the same contest.
	Valid cross-endorsements are counted under the left-most party voted on the ballot for that candidate.
CAF	Change of Address Form
CRU	Candidates Records Unit
Edit Report	An S-Elect report used to check for election results errors.
Election District (ED)	A grouping of eligible voters within a specific geographic area. Several EDs make up one assembly district (AD).
Election Night Results (ENR) PMD Form	A multipart form used to record election-related data. It's used to track PMD movement.
EMS	Election Management System – reads and provides the election results in digital format.
ENR	Election Night Results
EQC	Election Qualification Code
ERM	Election Reporting Manager
EVS	Electronic Voting Systems

Glossary of Terms	
Expected Number of Valid Votes	The maximum number of votes allowed for a contest, based on specific voter instructions.
FWAB	Federal Write-in Absentee Ballot
Hash Code/Hash Check	<ul> <li>Hash Code is a number that identifies the certified software of the voting system.</li> <li>Hash Check is the process of checking the voting system software against the hash code value. The numbers must be identical; if the numbers differ, it's an indication that the system may have been compromised.</li> </ul>
HASNO	HASNO stands for handicap accessibility number. Every New York City poll site is assigned a numeric or alphanumeric identification number; a HASNO.
HTML	HTML stands for hyper text markup language. The Board uses html as a digital format to view and save the election results.
MIS	Management Information Systems
Official Results	The Election Day results combined with all ballot kinds for that election.
Overvote	When a voter chooses a greater number of candidates than is indicated for a contest on the ballot. The vote for that contest only will not be counted.
Party Position	A political position obtained by running for office.

Glossary of Terms	
PMD (portable memory device)	The portable media or flash drive used throughout the election, canvass, and recanvass process. PMDs are used to capture and report election results.
Pouch	Small yellow bags containing PMDs, a zero tape, and a results tape after an election.
Prequalification Testing	A State Board required test to ensure that the voting equipment is configured to operate accurately during elections. One week before each election in the county, Board staff runs a test deck through the voting equipment used for pre- and post-election day activities.
PVS	Poll Site Voting System
Recanvass	The review of votes according to their original voting method to check the accuracy of the vote totals.
Reconciliation	To account for, verify, and record the total number of ballots for an election and ensure it equals the initial total provided. If it doesn't equal the initial total, an explanation is provided.
Scanner Voting Records (SVR) Bag	Large Yellow Bag containing pouches with PMDs after an election.
Scanner Maintenance Log	A binder with log sheets used to record all scanner activities.  Each scanner has its own maintenance log.
Secured Storage	Area within Board facilities that's secured with two locks. A senior Democrat holds the key for one lock and a senior Republican holds the key for the other lock.

Glossary of Terms	
S-Elect	The Board's central election management system.
SFTP	Secure File Transfer Protocol – A network protocol that provides file access, file transfer, and file management functionalities over any reliable data stream.
Turnout Summary Report	A report in S-Elect that borough Leads use to confirm that the number of ballots uploaded for a ballot kind matches the ERM Summary Report.
Undervote	When a voter casts fewer votes than the number allowed. For that contest, only the votes cast will be counted and the remaining votes not cast are undervotes.
UOCAVA	The Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA); allows members of the US Uniformed Services and merchant marine, their family members, and US citizens residing outside the United States to register and vote as an absentee in elections for federal offices.
VEOU	Voting Equipment Operations Unit
Vote for	The maximum number of votes allowed for a contest, based on the specific voter instructions.
Vote Tabulation	A system that records and counts votes per contest for an election.
Voter Registration List book (e-Poll List book)	An electronic device that contains an alphabetized listing of voters by county, election district and assembly district. The information is generated from a computer registration file. It is often referred to as a Poll List Book or e-Poll List.

Glossary of Terms		
Voter Serial Number (VSN)	A unique identification number assigned to a registered voter.	
Watchers	A candidate representative, political party, or independent group who observes the election process to see if it's conducted fairly.	
Write-in	A stamped, printed, or manually written candidate name in the write-in section on a ballot.	
XML	XML stands for extensible text markup language. The Board uses xml as a digital format to view and save the election results.	
Zero Report	A system report generated to show vote totals are zero for all contests.	