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BOARD OF ELECTIONS

IN
THE CITY OF NEW YORK
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MARCH 31, 2020

IMPORTANT NOTICE TO CANDIDATES, OBJECTORS
AND THEIR LEGAL COUNSELS
RELATING TO THE SERVICE OF COURT ORDERS
AND OTHER DOCUMENTS ON
THE BOARD OF ELECTIONS IN THE CITY OF NEW YORK

The Commissioners of Elections in the City of New York at their meeting held on Tuesday, March 24, 2020 unanimously adopted the following Resolution:

In light of Governor Andrew M. Cuomo's Executive Order 202.8 tolling the period for service of process until April 19, 2020, the Board of Elections in the City of New York Executive and Borough Offices will not be open to accept the personal service of judicial documents, including Orders to Show Cause. During this period, the Board shall establish an email address where the Board of Elections in the City of New York shall accept service.

The Board's newly established email address for service is
ServiceNYCBOE2020@boe.nyc

In addition, The Board recommends that the following paragraph be included in any proposed or entered Order to Show Cause in a proceeding wherein the Board is a named Respondent:

ORDERED that, in light of the public health emergency currently existing in the State of New York, service of a copy of this order together with the papers upon which it is granted be made upon respondent Board of Elections in the City of New York by electronic mail to: ServiceNYCBOE2020@boe.nyc with the caption of the case and index number placed in the subject line of the email. Petitioner(s) and/or his/her/their counsel must retain and file the auto-reply confirmation email that will be sent upon receipt by the Board, as an exhibit to the proof of service.

Copy: Deputy Chief Administrative Judge for New York City Courts
Administrative Judges of the NYS Supreme Court, Civil Term in the 1st, 2nd, 11th,
12th and 13th Judicial Districts