

MEETING OF THE BOARD OF CANVASSERS
AND THE MEETING OF THE COMMISSIONERS OF ELECTIONS
IN THE CITY OF NEW YORK
HELD ON TUESDAY, MAY 19, 2015
AT 1:30 P.M.
42 BROADWAY, 6th FLOOR, COMMISSIONERS' HEARING ROOM
NEW YORK, NY 10004

PRESENT: President Michael Michel
 Secretary Bianka Perez

Commissioners Jose Miguel Araujo, Ronald Castorina, John Fleteau,
Maria R. Guastella, Michael Rendino, Alan Schulkin, Simon Shamoun,
Frederic M. Umane

Michael J. Ryan, Executive Director
Dawn Sandow, Deputy Executive Director
Pamela Perkins, Administrative Manager
Steven H. Richman, General Counsel
Raphael Savino, Deputy General Counsel
Georgea Kontzamanis, Operations Manager
Nina Crispino, Director, Personnel
Valerie Vazquez, Director, Communications & Public Affairs
Troy Johnson, Coordinator, Candidate Records Unit
Rayvon Weaver, Administrative Associate, Candidate Records Unit
Diane Rudiano, Chief Clerk, Brooklyn Office
BettyAnn Canizio, Deputy Chief Clerk, Brooklyn Office
Anthony Andriulli, Deputy Chief Clerk, Staten Island Office
Lisa Sattie, Administrative Associate, Staten Island Office
Kenneth Moltner, Counsel to the Commissioners
Steven B. Denkberg, Counsel to the Commissioners

GUEST: Anna-Maria Thomas
 Kate Doran, LWV NYC
 Rachel Fauss, Citizens Union
 K. Loving, CFB
 John D. Smith
 Alan Flacks, Member of NY County Democratic Committee

President Michel called the meeting to order at 1:35 P.M.

Pursuant to the provisions of Title 2 of Article 9 of the New York State Election Law, specifically Sections 9-204, 9-210, and 9-212, President Michel called the Meeting of the Board of Canvassers to order for the purpose of certifying the recanvass of votes cast on May 5, 2015 in the Special Elections conducted within the City of New York for Member of the United States House of Representatives in the 11th Congressional District, and Member of the New York State Assembly District in the 43rd Assembly District.

To serve as the other Republican Member of the Canvassing Board, President Michel designated the Republican Commissioner for the respective counties and Commissioner Shamoun to serve with him for the multi-county recap in the 11th Congressional District.

To serve as the other Democratic Member of the Canvassing Board, Secretary Perez designated the Democratic Commissioner for the respective counties and Commissioner Araujo to serve with her for the multi-county recap in the 11th Congressional District.

Diane Rudiano, Chief Clerk, and BettyAnn Canizio, Deputy Chief Clerk, of Brooklyn and their staff have prepared and signed the Returns of Canvass for the May 5, 2015 Special Elections conducted in the 11th Congressional and 43rd Assembly Districts within Kings County. The Statements were presented and submitted to the Canvassing Board for review and approval. Ms. Rudiano and Ms. Canizio confirmed that the results presented are accurate and correct, there are no discrepancies, and the audit of voter verifiable audit records for both the poll site and central count scanners required by Section 9-211 of the NYS Election Law has been successfully completed. Based on that report, Commissioner Castorina moved that the Board of Canvassers certify the Returns of Canvass for the May 5, 2015 Special Elections conducted in Kings County. Commissioner Flateau seconded the motion, which was unanimously adopted.

Anthony Andriulli, Deputy Chief Clerk, and Lisa Sattie, Administrative Associate on behalf of the Chief Clerk, of Staten Island and their staff have prepared and signed the Return of Canvass for the May 5, 2015 Special Election conducted in the 11th Congressional District within Richmond County. The Statements were presented and submitted to the Canvassing Board for review and approval. Mr. Andriulli and Ms. Sattie confirmed that

the results presented are accurate and correct, there are no discrepancies, and the audit of voter verifiable audit records for both the poll site and central count scanners required by Section 9-211 of the NYS Election Law has been successfully completed. Based on that report, Commissioner Castorina moved that the Board of Canvassers certify the Returns of Canvass for the May 5, 2015 Special Election conducted in Richmond County. Commissioner Guastella seconded the motion, which was unanimously adopted.

The Candidate Records Unit prepared the Recapitulation Statement of the Return of Canvass for the May 5, 2015 Special Election conducted for Member of Congress in the 11th Congressional District in Richmond County and part of Kings County. CRU Coordinator Troy Johnson presented the Recap Statement to the Canvassing Board for review and approval. Mr. Johnson confirmed that the results presented in the Recapitulation Statement are an accurate and correct compilation of the results just certified by the Board for the respective counties. Based on that report, Commissioner Shamoun moved to approve and adopt the Recap Statement and Return of Canvass for the May 5, 2015 Special Election for the 11th Congressional District which is comprised of Richmond

and part of Kings Counties. Commissioner Castorina seconded the motion which was unanimously adopted.

Commissioner Umame moved to authorize the use of the Commissioners' signature stamps as appropriate on each Statement and Return of Canvass. Commissioner Flateau seconded the motion, which was unanimously adopted.

Commissioners Shamoun and Castorina recognized the staff members of the Staten Island and Brooklyn Offices for all of their hard work during the Special Election cycle.

Ms. Rudiano recognized Executive Management, Beth Fossella, and the General Office staff members who assisted with the "Intent to Cancel" letters for Brooklyn during the Special Election cycle.

Commissioner Flateau moved to adjourn the meeting of the Board of Canvassers and convene the stated meeting of the Commissioners of Elections. Commissioner Castorina seconded the motion, which was unanimously adopted.

Commissioner Araujo moved to adopt the minutes for the May 12, 2015 meeting. Commissioner Flateau seconded the motion, which was unanimously adopted.

Mr. Ryan reported that the New York City Council formally invited the Board to testify at the Fiscal Year 2016 Executive Budget Hearings on June 2, 2015 at 11:45 A.M. He requested approval from the Commissioners to participate in the Hearing process. Commissioner Umane moved to authorize Mr. Ryan to participate at the City Council's FY16 Executive Budget Hearing on June 2, 2015 to seek appropriate funding. Commissioner Guastella seconded the motion, which was unanimously adopted.

Mr. Ryan requested to add an item to the agenda. He recalled that the modified ADA Poll Site Checklist was previously approved by the Commissioners, but since then, there was one other recommended edit to a paragraph by the plaintiff's counsel. Copies of the draft were circulated to the Commissioners. The recommended edit improves the English verbiage direction to the Coordinators, changing a sentence to, "Are materials needed to make the entrance accessible present?" and changing 'i.e.' to 'e.g.' for the example. Commissioner Schulkin inquired about the

consistency of question marks (?) and recommended to add them on the checklist wherever applicable. Commissioner Flateau moved to adopt the modified ADA Poll Site Checklist with the plaintiff's recommended edit including Commissioner Schulkin's amendment. Commissioner Araujo seconded the motion, which was unanimously adopted. Commissioner Umane spoke about the ADA guidelines concerning ADA supplies, and recommended for the Board to have additional accessibility signs on hand for the AD Monitors in case of an emergency such as bad weather.

Commissioner Umane moved to convene an Executive Session for purposes of personnel. Commissioner Guastella seconded the motion, which was unanimously adopted.

Following Executive Session, the public meeting resumed and Mr. Ryan reported the following actions taken in Executive Session:

- I. The Board's Policies and Procedures Manual concerning poll worker training and assignment of poll workers guidelines as recommended by Election Center was adopted in its entirety with some flexibility with respect to the guidelines;
- II. The Commissioners unanimously granted an advance of 140 hours of discretionary time for Sheryl Logan, an Administrative

Assistant in the Manhattan Office. The grant is effective from June 5, 2015 to July 2, 2015 and is to be paid back;

- III. Amanda Berinato, Acting Director of Payroll in the General Office, was appointed Director of Payroll, with the agency title of Project Coordinator. The annual salary is \$85,120, retroactive to March 15, 2015 which is the day she started working as Acting Director of Payroll.

Commissioner Castorina moved to adjourn the meeting. Commissioner Araujo seconded the motion, which was adopted unanimously.

The next stated meeting of the Commissioners will be held on Tuesday, June 2, 2015 at 1:30 P.M.