

THE MEETING OF THE  
COMMISSIONERS OF ELECTIONS  
HELD ON TUESDAY, FEBRUARY 21, 2012  
AT 1:30 P.M.  
42 BROADWAY, 6<sup>th</sup> FLOOR, COMMISSIONERS' HEARING ROOM  
NEW YORK, NY 10004

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PRESENT:       President Maria R. Guastella  
                  Secretary Frederic M. Umane

Commissioners Araujo, Dent, Polanco, Schacher, Soumas, Stupp

Dawn Sandow, Deputy Executive Director  
Pamela Perkins, Administrative Manager  
Steven H. Richman, General Counsel  
John Ward, Finance Officer  
Dorothy Delayo, Director, Personnel  
Valerie Vazquez, Director, Communications and Public Affairs  
Raphael Savino, Director, Campaign Finance Reporting Enforcement  
Troy Johnson, Coordinator, Candidate Records Unit  
John O'Grady, Chief, Voting Machine Technician  
John Luisi, Agency Chief Contract Officer, Procurement  
Giacomo Kmet, Temporary Attorney, OGC  
Joel Bermejo, Temporary Attorney, OGC  
Charles C. Webb, III, Counsel to the Commissioners  
Steven B. Denkberg, Counsel to the Commissioners

GUEST:       Kate Doran, LWV  
                  Marjorie Shea, Women's City Club  
                  Monica Bartley, CIDNY  
                  A.B. Britton  
                  Cathy Gray  
                  Patrick McAllan, for Assembly Member Kavanagh  
                  Jim Robbins, LWV  
                  Stewart Armstrong, CFB  
                  Judd Ryan, ES&S  
                  Matt Nelson, ES&S

Teresa Hommel  
John D. Smith  
M. Aronson  
Mariana Blume

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President Guastella called the meeting to order at 1:40 P.M.

Secretary Umane requested to add an item to the agenda concerning the Commissioners' Subcommittee on Finance Meeting.

Ms. Delayo requested to discuss a personnel matter in Executive Session.

Secretary Umane announced with great sadness the loss of Jerome Koenig who spent a lot of time in connection with helping the Board to improve the process and means of voting in New York City. He noted that he was a regular attendee at the Commissioners' Meetings. Secretary Umane stated that he worked with him in the past when he was the counsel for the New York Assembly Election Law Committee. He stated that he was a very nice man, an expert in NYS Election Law, and a resource for the City Board time to time. Secretary Umane held a moment of silence for Jerome Koenig.

President Guastella recognized Marjorie Shea, a representative of Women's City Club, who stated that there is a Memorial Service for Jerome Koenig today at the All Souls Unitarian Church in New York City at 3:30 P.M. Ms. Shea stated that she will relay Secretary Umame's kind remarks to Jerome Koenig's partner Mary Geisman.

Commissioner Araujo moved to adopt the minutes of the February 7, 2012 meeting. Commissioner Dent seconded the motion with Commissioner Schacher abstaining. The motion was adopted. Commissioner Schacher noted that she was not present at that meeting.

Commissioner Araujo moved to table the minutes of the February 14, 2012 meeting. Commissioner Stupp seconded the motion, which was unanimously adopted.

In Mr. Sattie's absence, Mr. Johnson reported on the amount of ballots to order for the April 24, 2012 Presidential Primary Election. A copy of the report is in the agenda. Commissioner Umame moved to adopt Mr. Sattie's report. Commissioner Soumas seconded the motion, which was unanimously adopted.

Mr. Johnson presented the draft Notice to Candidates for the March 20, 2012 Special Election in the 27<sup>th</sup> Senate District in Kings County. A copy of the draft notice is in the agenda. Secretary Umame asked if there are any changes to the notice which has been used in past practice. Mr. Johnson replied no. Secretary Umame moved to adopt the Notice to Candidates for the March 20, 2012 Special Election in the 27<sup>th</sup> Senate District in Kings County. Commissioner Dent seconded the motion, which was unanimously adopted.

Mr. O'Grady requested approval to combine Elections Districts (EDs) for the April 24, 2012 Presidential Primary Election which complies with the NYS Election Law. He distributed copies of a report to the Commissioners. Mr. O'Grady noted that the Borough Office Staff has been in contact with their Commissioners concerning this matter. He stated that the Manhattan Office has not submitted a typed report yet, but it will be completed today. Secretary Umame reported that there are approximately ninety-five (95) ED combines in Manhattan. Secretary Umame moved to adopt the ED combines and to appoint him and Commissioner Soumas to act as a subcommittee to approve the Manhattan Office's report which is pending

due to typing it. Commissioner Soumas seconded the motion, which was unanimously adopted.

Ms. Sandow requested to add an item to the agenda concerning the Election Night Results Reporting Pilot Program in Queens County.

Ms. Sandow reported that Executive Management met with the Queens Commissioners and Staff last week to discuss the Queens County Election Night Results Reporting Pilot Program for the April 24, 2012 Presidential Primary Election. She stated that there are no changes to the procedures. There is one change that includes routing the poll sites for the NYPD. Commissioner Araujo moved to adopt the Election Night Result Reporting Pilot Program in Queens County for the April 24, 2012 Presidential Primary Election. Commissioner Stupp seconded the motion, which was unanimously adopted.

President Guastella recognized Marjorie Shea, Kate Doran and Cathy Gray, members of the public, who requested for copies of the documents which were presented and adopted at the meeting. They were concerned that the Board is not in compliance with the recent law. Mr. Richman stated

that Mr. O'Grady's draft report was prepared today so it was not printed in the agenda or posted on the website. He stated that last minute agenda items do not have to be posted which is according to statute. Ms. Sandow stated that Board reports are distributed to the public when it is feasible. Staff gave the members of the public copies of the requested reports.

Mr. Ward presented the Comparative Expenditures Report dated February 21, 2012. A copy of the report is the agenda.

Secretary Umame reported on the Commissioners' Subcommittee on Finance Meeting which was held today. He reported that there was a proposal for a shredding vendor that agreed to shred documents for all of the Board's Offices for free. This includes pick-up from the Board's facilities. Secretary Umame stated that they will shred all unused ballots that are more than four (4) years old which complies with the NYS Election Law and the City Board's Policies and Procedures Guidelines. He added that the shredding vendor works with the Internal Revenue Service (IRS) as well. Secretary Umame recommended accepting the Commissioners' Subcommittee on Finance report to adopt the shredding proposal. Mr. Luisi added that the shredding vendor is a not-for-profit organization

that employs disabled people which would provide the opportunity for employment in the current economy. Commissioner Araujo inquired if the Board normally shreds documents in-house. Mr. Luisi stated that each Board facility has a functioning shredding machine and is up to date with their work. He stated that the issue is the new paper intensive voting system and there is a first wave of ballots that are eligible to be shredded. Mr. Luisi stated that the vendor would provide service citywide and he is coordinating with the Borough Offices' Chief and Deputy Chief Clerks. Commissioner Polanco moved to adopt the contract with the vendor Shredability. Commissioner Schacher seconded the motion, which was unanimously adopted.

Mr. Richman reminded the Commissioners that there is a scheduled Hearing for Specifications of Objections to Presidential Primary Designating Petitions at the next scheduled meeting.

President Guastella moved to convene an Executive Session to discuss personnel matters. Commissioner Schacher seconded the motion, which was unanimously adopted.

Following the Executive Session, the open public meeting resumed and President Guastella reported that no action was taken in Executive Session.

Commissioner Araujo moved to adjourn the meeting. President Guastella seconded the motion, which was unanimously adopted.

The next stated meeting of the Commissioners is scheduled for Tuesday, February 28, 2012 at 1:30 P.M.