

THE MEETING OF THE
COMMISSIONERS OF ELECTIONS
HELD ON TUESDAY, JUNE 1, 2010
AT 1:30 P.M.
42 BROADWAY, 6th FLOOR COMMISSIONERS' ROOM
NEW YORK, NY 10004

PRESENT: President Julie Dent

Commissioners Araujo, Barrera, Ryan, Schacher, Sipp, Soumas, Stupp,
Umane

George Gonzalez, Deputy Executive Director

Pamela Perkins, Administrative Manager

Steven H. Richman, General Counsel

John Owens Jr., Director, Campaign Finance Enforcement

Dorothy Delayo, Director, Personnel

John Ward, Finance Officer

Valerie Vazquez-Rivera, Director, Communications & Public Affairs

Steven B. Denkberg, Counsel to the Commissioners

GUEST: Rima McCoy, CIDNY

Marjorie Shea, WCC

Stewart Armstrong, VAC

Andrea Senteno, CUF

Carol Green, DCAS

Kate Doran, Poll Worker Coordinator

Katherine Gray, Poll Worker Coordinator

President Dent called the meeting to order at 1:41 P.M.

President Dent added a Brooklyn personnel matter and an Executive
Session to the agenda.

Commissioner Schacher moved to approve the minutes of the April 20, 2010 meeting. Commissioner Dent seconded the motion, which was adopted unanimously.

President Dent reported that the Executive Committee approved a request to attend the ECA Summer Conference. She and Secretary Polanco approved the request in a telephone conference.

Mr. Gonzalez presented the HAVA update. He recalled that last week he reported that the Bronx Voting Machine Facility (VMF) was in the process of receiving the new voting machines. There was an issue that occurred concerning that delivery, but with the assistance of the Bronx Deputy Chief Clerks and staff, they have managed to account for every piece of equipment delivered last Tuesday. All equipment has been secured at the appropriate VMF and the Bronx staff and Voting Machine Technicians (VMTs) will conduct acceptance testing on these machines. Mr. Gonzalez advised the Commissioners that he would provide further information as it becomes available.

Mr. Gonzalez reported that the Board purchased items such as ballots and other necessary materials for the BMDs to replace those used

during the Special Elections conducted earlier this year. He asked the President and Secretary for their approval to submit them to the Office of General Services.

In response to a question from President Dent, Mr. Gonzalez reported that he is currently preparing the May Readiness Assessment Report and will present it at the next Commissioners' meeting.

President Dent inquired about the additional work space on the 11th Floor. Ms. Perkins reported that there is no update from DCAS concerning the Board acquiring the 11th Floor at 42 Broadway. Commissioner Umame suggested for Board staff to contact DCAS once a week in order to expedite this request. Mr. Gonzalez reported that Board staff meets with DCAS on a bi-weekly basis and will have them inquire about the 11th floor at the next DCAS meeting. He noted that Senior Managers are planning to attend.

Ms. Delayo presented the Commissioners with a draft copy of the Overtime Authorization Form. She asked the Commissioners to approve the form temporarily due to all the requests coming in for overtime. Commissioner Umame moved to adopt the Draft Overtime Authorization

Form for six (6) weeks, and no longer, to provide Board staff with enough time to research it. He stated that it would also give the Commissioners time to consider whether to make it permanent. However, if the plan for this policy cannot be implemented at the end of the six (6) weeks, then this form and procedure terminates. Commissioner Soumas questioned the six (6) week timeframe noting that the petition period begins shortly and overtime is a necessity. He further stated that six (6) weeks is an arbitrary choice and the directive would be counterintuitive of the Election Law calendar. Ms. Delayo stated that one of the Borough Managers asked whether it would actually be necessary to complete this form when the Board establishes mandatory overtime. Mr. Gonzalez explained that he and Ms. Perkins considered this and suggested that in order for mandatory overtime to be in effect either the Commissioners or Executive Managers must issue a memo outlining the specific dates and hours to be worked this year at the Borough Offices. That memo would then be attached to the employee's timecard to signify authorization and approval for overtime. This is one of the issues that they are working on to finalize this overtime process. Commissioner Schacher strongly suggested that mandatory overtime should be explained on the form. Commissioner Ryan stated that mandatory overtime is well explained on the DCAS form which says, "involuntary overtime shall be defined as overtime that the employee is

directed, in writing, to work and which the employee is therefore required to work” and should be added into the Overtime Authorization Form. After discussion, Commissioner Umane amended his motion to adopt the suggested form on a temporary basis and to the extent that Commissioner Ryan’s suggested language can be added to it; do so. If not, the Commissioners shall adopt it, as is, for a period of up to six (6) weeks to give Board staff the opportunity to come back with a revised and more permanent form but, in the meantime, the Board will have this temporary form to use with the idea that at the end of six (6) weeks, it is no longer approved and the Commissioners will have to adopted something in its place. Commissioner Soumas seconded the motion, which was adopted unanimously.

Mr. Ward presented the Comparative Expenditure Report dated June 1, 2010.

President Dent moved to grant an advance 210 hours of sick leave for Mona Huang, Project Coordinator in the Executive Office. Commissioner Schacher seconded the motion, which was adopted unanimously.

Commissioner Umane moved to convene an Executive Session to discuss a litigation matter. Commissioner Soumas seconded the motion, which was adopted unanimously.

Following the Executive Session, the open public meeting resumed and President Dent reported that no action was taken in Executive Session.

Commissioner Stupp moved to adjourn the meeting. President Dent seconded the motion, which was adopted unanimously.

The next stated meeting of the Commissioners is scheduled for Tuesday, June 8, 2010 at 1:30 P.M.