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## BOARD OF ELECTIONS

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April 2, 2021

**IMPORTANT NOTICE TO CANDIDATES, OBJECTORS  
AND THEIR LEGAL COUNSELS  
RELATING TO THE SERVICE OF COURT ORDERS  
AND OTHER DOCUMENTS ON  
THE BOARD OF ELECTIONS IN THE CITY OF NEW YORK**

The Commissioners of Elections in the City of New York at their meeting held on Tuesday, March 30, 2021 unanimously adopted the following Resolution:

*All Emergency Procedures adopted in calendar year 2020 shall remain in effect with an amended email address.*

**The Board's newly established email address for service is  
[ServiceNYCBOE2021@boe.nyc](mailto:ServiceNYCBOE2021@boe.nyc)**

In addition, The Board recommends that the following paragraph be included in any proposed or entered Order to Show Cause in a proceeding wherein the Board is a named Respondent:

**ORDERED** that, in light of the public health emergency currently existing in the State of New York, service of a copy of this order together with the papers upon which it is granted be made upon respondent Board of Elections in the City of New York by electronic mail to: [ServiceNYCBOE2021@boe.nyc](mailto:ServiceNYCBOE2021@boe.nyc) with the caption of the case and index number placed in the subject line of the email. Petitioner(s) and/or his/her/their counsel must retain and file the auto-reply confirmation email that will be sent upon receipt by the Board, as an exhibit to the proof of service.

Copy: Deputy Chief Administrative Judge for New York City Courts  
Administrative Judges of the NYS Supreme Court,  
Civil Term in the 1<sup>st</sup>, 2<sup>nd</sup>, 11<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> Judicial Districts